



MASON COUNTY

JOB TITLE: Temporary Maintenance Worker

DEPARTMENT: Grounds And Facilities

SUMMARY: Under supervision of the Maintenance Director; to assist in performing a variety of skilled and semi-skilled maintenance work and repair of buildings and grounds; and to do related work as required.

ESSENTIAL JOB FUNCTIONS:

- Assists in the cleaning and care of the County buildings and facilities
- May maintain assigned areas of buildings and facilities in a clean, orderly and safe condition as directed
- Moves and arranges furniture and equipment
- Takes care of equipment and materials used in work assignments
- Mows and edges lawns and other grounds areas
- Trims trees, shrubs and hedges
- Waters ground areas
- Operates a variety of irrigation equipment
- Does landscaping and gardening
- Uses and operates a variety of hand and power tools
- Perform other duties as assigned by Maintenance Director

KNOWLEDGE & ABILITIES:

- Knowledge of operations, services and activities of building and ground maintenance
- Knowledge of equipment, tools and materials used in building and ground maintenance
- Ability to use tact and diplomacy with co-workers, the public and vendor
- Ability to communicate clearly and concisely, both orally and in writing

WORKING CONDITIONS: This position requires indoor and outside work. There will be exposure to inclement weather and environmental factors. Physical hazards occur daily which requires the usage of protective equipment such as back belt, hard hat, safety goggle and gloves. Physical demands include but not limited to standing, walking, reaching, balancing, twisting, climbing, lifting and bending. Verbal communication; use of lawn mowing equipment, hand and power tools, electrical testing equipment, and a variety of building trades, tools, and equipment.